

MINUTES  
BOARD OF TRUSTEES  
THE SOCORRO ELECTRIC COOPERATIVE, INC.

OCTOBER 28, 2015

A Regular Meeting of the Board of Trustees of The Socorro Electric Cooperative, Inc., was held on Wednesday, October 28, 2015 in Socorro, New Mexico.

INDEX

The meeting was called to order at 2:00 p.m. by Anne L. Dorough, President.

CALL TO ORDER

Secretary Cordova called roll and reported those present and attending as follows:

ROLL CALL

MEMBERS PRESENT:        Anne L. Dorough, President  
                                     Representative, District V

                                     David Wade, Vice-President  
                                     Representative, District IV

                                     Leo C. Cordova, Secretary/Treasurer  
                                     Representative, District I

                                     Melissa Amaro, Trustee\*  
                                     Representative, District III

                                     Leroy Anaya, Trustee  
                                     Representative, District III

                                     Donald Wolberg, Trustee  
                                     Representative, District III

MEMBERS ABSENT:        None

ALSO PRESENT:            Joseph Herrera, General Manager  
                                     Eileen Latasa, HR Manager/Executive Assistant  
                                     Bruce Wiggins, Attorney  
                                     Marilyn Madrid, Member Services Supervisor  
                                     David Montoya, Safety Compliance Officer  
                                     Tony Lopez, Socorro Line Foreman

SEC MEMBERS PRESENT:   Jimmy Dorough, Luis Aguilar and David L. Wade,  
                                     Antonio R. Martinez, John Larson

Secretary Cordova declared a Quorum of Trustees present.

QUORUM

President Dorough led everyone in the Pledge of Allegiance.

PLEDGE OF  
ALLEGIANCE

There being no additions or deletions to the Agenda, President Dorough approved the Agenda as distributed.

APPROVAL OF  
AGENDA

There being no additions or corrections to the Draft of Minutes for the Regular Meeting held on September 23, 2015, President Dorough accepted the Minutes as written.

APPROVAL OF  
PREVIOUS MINUTES

There were no Public Comments brought before the Board.

PUBLIC COMMENTS

Manager Herrera reported that Expenditures for the month of August, 2015 totaled \$675,514.77.

EXPENDITURE REPORT

Manager Herrera responded to questions posed by Trustees Wolberg and Anaya regarding the Expenditure Report.

There were no questions from the Board on the Credit Card Report.

CREDIT CARD REPORT

President Dorough accepted the Expenditure and Credit Card Report for September, 2015 as presented.

Manager Herrera reviewed the RUS Form 7 for September, 2015.

RUS FORM 7

A short discussion regarding the RUS Form 7 ensued and President Dorough accepted the RUS Form 7 for August, 2015 as presented.

Manager Herrera reviewed the NMRECA Board Report for October, 2015 as follows:

NMRECA REPORT

- Formation of a PAC with ACRE funds
- Director's Training Courses scheduled for December, 2015
- Western Farmers and Tri-State Presentation on the Clean Power Act
- 2016 Draft Budget with a proposed 5% increase in dues
- \$5,000 donation by CoBank to NMSU

Manager Herrera also reviewed the Tri-State Report for October, 2015 as follows:

TRI-STATE REPORT

- Tri-State Strategic Planning scheduled for 11/11-12/15
- EPA Clean Power Plant Rule lawsuit pending
- Alta Luna Solar Tracking Plant opening at Columbus Electric Coop service area
- Requests for \$1,000 donation from Tri-State
- Long Term Financial Forecast for 2018 and 2019

President Dorough stated that the \$1,000 donation requests will be placed on the agenda for Board consideration at the next regular meeting.

President Dorough accepted the Tri-State and NMRECA Reports as presented.

Manager Herrera explained the Draft Global Settlement Proposal between Tri-State G&T and the New Mexico Cooperatives and recommended Board approval of the Proposal.

GLOBAL SETTLEMENT

A motion was made by Trustee Wolberg and seconded by Trustee Cordova to accept Manager Herrera's recommendation to accept the Global Settlement Proposal. Motion carried unanimously.

Manager Herrera updated the Board on the CFC semiannual interest payment in the amount of \$11,331.45.

CFC RETIREMENT

Manager Herrera requested approval for an Employee Holiday Luncheon which would be held beginning at noon so that employees from the West and North areas would be able to attend and the office would be closed for the remainder of the day.

HOLIDAY LUNCHEON

A motion was then made by Trustee Anaya and seconded by Trustee Cordova to accept Manager Herrera's request to hold an Employee Holiday Luncheon. Motion carried unanimously.

Manager Herrera reminded the Board about making their donation to ACRE.

2016 ACRE DONATION

Mr. Montoya updated the Board on the fuel to be purchased for the back-up generator. The generator will run one (1) hour per month, according to Mr. Montoya.

SAFETY REPORT

Mr. Montoya informed the Board that Pole-Top and Bucket Truck Rescue exercise and a May Day drill were executed during the Safety Meeting.

Mr. Montoya also stated that he attended the LEPC Training two (2) weeks ago and preparations were being made for the anticipated cold winter.

President Dorough accepted the Safety Report as presented.

Mr. Montoya informed the Board that requests were new services were not slowing down as anticipated due the requests from large users for electric service.

ENGINEERING REPORT

Mr. Montoya stated that he would be obtaining easements for a 25 span job at the Alegre Ranch and another eight (8) spans for the Ponderosa Views Ranch.

President Dorough accepted the Engineering Report as presented.

Mr. Lopez stated that the crews are staying busy with major projects and also keeping up with the smaller projects.

CONSTRUCTION REPORT

Mr. Lopez also stated that work orders for pulling idle transformers to place in other locations, tree trimming and adding lightning arrestors are also ongoing projects.

Mr. Lopez reported that the crews are also covering guy wires with yellow flags for safety purposes.

Mr. Lopez reported that outages for the month were minimal and mostly weather related with the largest outage on the Quemado north circuit.

OUTAGE REPORT

Ms. Madrid reviewed the Energy Delinquent Report and also reviewed the Section V and XII Delinquent Reports for September, 2015.

DELINQUENT REPORTS

President Dorough accepted the Energy and Section V and XII Delinquent Reports as presented.

Ms. Madrid reported that one (1) member complaint was presented to the N.M.P.R.C. during the month of September, 2015 and that the P.R.C. ruled in the SEC's favor.

MEMBER CONCERNS

Ms. Madrid also reported that one (1) member complaint remains active with the P.R.C.

President Dorough read the following resolution:

PRESIDENT'S REPORT

WHEREAS, Training is an important part of Trustees' responsibilities and;

WHEREAS, You are never too old to learn;

THEREFORE BE IT RESOLVED, that The Board of Socorro Electric Cooperative would like to congratulate Trustee Wade in attaining his status of Credentialed Cooperative Director and Trustee Cordova in attaining his Director Gold certificate.

A motion was made by Trustee Wolberg and seconded by Trustee Anaya to approve the Resolution congratulating Trustees Wade and Cordova for their achievements. Motion carried unanimously.

President Dorough informed the Board that a Strategic Planning Session was scheduled for November 5 and 6, but preferred to have all the Board present including the new appointee for the District II position so she proposed changing the date to January 28 and 29, 2016.

STRATEGIC PLANNING

President Dorough entertained a motion to set the date of January 28 and 29, 2016 for the Board Strategic Planning.

A motion was then made by Trustee Cordova and seconded by Trustee Amaro to set the dates of January 28 and 29, 2016 for the Board Strategic Planning. Motion carried unanimously.

Trustee Cordova reported on the Member Application/Cancellation Report for September, 2015 as follows:

SECRETARY'S REPORT

- New Connects                      86
- Reconnects                        103
- Disconnects                      179

President Dorough accepted the Member Application/Cancellation Report for September, 2015 as presented.

After review of the Minutes of the Standing Committee Meeting held on October 15, 2015, President Dorough accepted the Minutes as written.

CONSIDERATION OF COMMITTEE REPORT

Manager Herrera explained revisions to Policy 102 – Board Meetings.

POLICY 102 BOARD MEETINGS

A motion was made by Trustee Anaya and seconded by Trustee Wolberg to approve the revisions to Policy 102 – Board Meetings. Motion carried unanimously.

After Manager Herrera's explanation to Policy 127 – Procurement, a motion was Made by Trustee Cordova and seconded by Trustee Amaro to approve the revisions to Policy 127 – Procurement. Motion carried unanimously.

POLICY 127 PROCUREMENT

After Manager Herrera's explanation to Policy 132 –Member Access to Cooperative Information, a motion was Made by Trustee Wolberg and seconded by Trustee Anaya to approve the revisions to Policy 132 – Member Access to Cooperative Information. Motion carried unanimously.

POLICY 132  
MEMBER ACCESS TO  
COOP INFORMATION

After Manager Herrera's explanation to Policy 201-6 – On Call Schedule, a motion was made by Trustee Wade and seconded by Trustee Cordova to approve the revisions to Policy 201-6 – On Call Schedule. Motion carried unanimously.

POLICY 201-6  
ON CALL SCHEDULE

After Manager Herrera's explanation to Policy 201-9 – Vacation Leave, a motion was Made by Trustee Anaya and seconded by Trustee Wade to approve the revisions to Policy 201-9 – Vacation Leave as amended. Motion carried unanimously.

POLICY 201-9  
VACATION LEAVE

After Manager Herrera's explanation to Policy 201-10 - Tardiness, a motion was made by Trustee Anaya and seconded by Trustee Wade to approve the revisions to Policy 201-10 – Tardiness. Motion carried unanimously.

POLICY 201-10  
TARDINESS

After review of the Minutes of the Ethics Committee Meeting held on October 15, 2015, a motion was made by Trustee Wolberg and seconded by Trustee Amaro to approve the Minutes as written. Motion carried unanimously.

CONSIDERATION OF  
COMMITTEE REPORT

Attorney Wiggins recommended the approval of the Retirement of Patronage Capital to the following Estates and Joint Accounts:

PATRONAGE CAPITAL  
RETIREMENTS

ESTATE RETIREMENTS

- Onesima Montoya \$293.90
- Jose C. Armijo \$738.71
- Richard Griego \$302.61
- Mark W. Prosser \$201.98

JOINT RETIREMENTS

- Steve Grayson \$671.00
- Amado Gallegos \$743.97

A motion was made by Trustee Amaro and seconded by Trustee Wade to accept Attorney Wiggins recommendation to approve the Retirement of Patronage Capital to the above-mentioned Estates and Joint Accounts. Motion carried unanimously.

There were no Line Extension Contracts open for discussion.

LINE EXTENSION  
CONTRACTS

Trustee Anaya requested approval to attend the Clean Power Plant Presentation on November 5, 2015 in Santa Fe, New Mexico.

TRUSTEE TRAVEL

President Dorough asked for Board approval for Trustee Anaya's request. The Board approved Trustee Anaya's request unanimously.

Trustees Wolberg and Amaro requested Board approval to attend the Director's Class on Succession Planning in December, 2015. The Board unanimously approved Trustee Wolberg and Amaro's request.

Trustees Anaya and Cordova also requested Board approval to attend the Director's Class on Communicating the New Energy Landscape also in December, 2015. The Board unanimously approved Trustee Anaya and Cordova's request.

A motion was made by Trustee Wolberg and seconded by Trustee Amaro to approve the Resolution, Policy 127 – Procurement. Motion carried unanimously.

CONSIDERATION  
OF RESOLUTION  
POLICY 127  
PROCUREMENT

A motion was made by Trustee Wolberg and seconded by Trustee Anaya to approve the Resolution – RUS Four Year Work Plan Extension. Motion carried unanimously.

CONSIDERATION OF  
RESOLUTION  
RUS WORKPLAN  
EXTENSION

After discussion on the Resolutions on the Section V and XII Write-offs, a motion was made by Trustee Amaro and seconded by Trustee Anaya to postpone board action, until the next Board Meeting, on the Resolutions for reconciliation with the Section V Delinquent Reports Motion carried unanimously.

CONSIDERATION OF  
RESOLUTIONS  
SECTION V & XII  
WRITE-OFFS

A motion was made by Trustee Amaro and seconded by Trustee Wolberg to approve the Service Agreement with Advanced Network Management, Inc. , for providing IT services. Motion carried unanimously.

CONSIDERATION OF  
ANM – IT SERVICE  
CONTRACT

For information purposes, Trustee Wolberg informed the Board that he attended The Farm Bureau Annual Meeting and a resolution was unanimously passed supporting the Socorro Electric Cooperative.

A motion was made by Trustee Amaro and seconded by Trustee Anaya calling for an Executive Session. Motion carried unanimously.

EXECUTIVE SESSION

President Dorough called for an Executive Session. The Board adjourned to Executive Session at 3:20 p.m.

A motion as made by Trustee Amaro and seconded by Trustee Wolberg to return to Regular Session. Motion carried unanimously.

REGULAR SESSION

The Board returned to Regular Session at 3:46 p.m.

President Dorough reported that no action was taken by the Board during Executive Session.

President Dorough asked the Board to vote by paper ballot for the appointment for District II Trustee to fill the remainder of the term. President Dorough asked that Attorney Wiggins tally the votes for candidates as follows : Judith Stuteville, Antonio R. Martinez and John Hertz.

APPOINTMENT OF  
DISTRICT II TRUSTEE

Attorney Wiggins reported the votes for District II Trustee as follows:

Judith Stuteville	4 votes
Ray Martinez	2 votes
John Hertz	0 votes

President Dorough declared that Judith Stuteville will fill the Trustee II position For the remainder of the term and thanked Mr. Martinez for his interest in filing for the position.

After discussion on the Date and Time for the next Regular Meeting, a motion was made by Trustee Amaro and seconded by Trustee Cordova to set the date and time for the next Regular meeting for Wednesday, November 18, 2015 at 2:00 p.m. Motion carried unanimously.

SET DATE & TIME FOR  
NEXT REGULAR  
MEETING

There being no further items open for discussion and there being no objection by the Board, President Dorough adjourned the meeting at 3:52 p.m.

ADJOURNMENT

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Leo C. Cordova, Secretary/Treasurer

APPROVED:

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Anne L. Dorough, President

I, Leo C. Cordova, do hereby certify that I am the Secretary of the Board of Trustees of The Socorro Electric Cooperative, Inc., herein called the "Cooperative" and the above is a true and exact copy of the Minutes of the Regular Meeting held on October 28, 2015. A Quorum of Trustees was present and acted upon throughout the meeting and none of the Minutes of the above have been rescinded or modified.

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Leo C. Cordova, Secretary/Treasurer