

**MINUTES
BOARD OF TRUSTEES
THE SOCORRO ELECTRIC COOPERATIVE, INC.**

JANUARY 27, 2016

INDEX

A Regular Meeting of the Board of Trustees of The Socorro Electric Cooperative, Inc., was held on Wednesday, January 27, 2016 in Socorro, New Mexico.

CALL TO ORDER

The meeting was called to order at 2:00 p.m. by Anne L. Dorough, President.

ROLL CALL

Secretary Cordova called roll and reported those present and attending as follows:

TRUSTEES PRESENT: Anne L. Dorough, President
 Representative, District V

 David Wade, Vice-President
 Representative, District IV

 Leo C. Cordova, Secretary/Treasurer
 Representative, District I

 Judith Holcomb, Trustee
 Representative, District II

 Leroy Anaya, Trustee
 Representative, District III

 Donald Wolberg, Trustee
 Representative, District III

TRUSTEES ABSENT: Melissa Amaro, Trustee
 Representative, District III

ALSO PRESENT: Joseph Herrera, General Manager
 Eileen Latasa, HR Manager/Executive Assistant
 David Montoya, Safety Compliance Officer
 Marilyn Madrid, Member Services Supervisor
 Tony Lopez, Socorro Line Foreman

SEC MEMBERS PRESENT: Jimmy Dorough, Luis Aguilar, David L. Wade, John Larson
 Steven Meilleur

QUORUM

Secretary Cordova declared a Quorum of Trustees present.

PLEDGE OF ALLEGIANCE

President Dorough led everyone in the Pledge of Allegiance.

APPROVAL OF AGENDA

There being no additions or deletions to the Agenda, President Dorough approved the Agenda as distributed.

APPROVAL OF PREVIOUS MINUTES

There being no additions or corrections to the Draft Minutes for the Regular Meeting held on December 16, 2015 and the Special Meeting held on January 5, 2016, President Dorough accepted the Minutes as written.

PUBLIC COMMENTS

There were no Public Comments brought before the Board.

EXPENDITURE REPORT

Manager Herrera reported that Expenditures for the month of December, 2015 totaled 647,407.18.

Manager Herrera responded to questions posed by Trustee Wolberg regarding the Expenditure Report.

President Dorough accepted the Expenditure Report for December, 2015 as presented.

CREDIT CARD EXPENDITURES

There being no questions from the Board on the Credit Card Expenditures, President Dorough accepted the Credit Card Expenditures for December, 2015 as presented.

RUS FORM 7

Manager Herrera reviewed, at length, the RUS Form 7 for December, 2015 and answered questions from the Board.

President Dorough accepted the RUS Form 7 for December, 2015 as presented.

NMRECA REPORT

Manager Herrera reviewed the NMRECA Board Report for January, 2016, at length, and answered questions from the Board.

TRI-STATE REPORT

Manager Herrera also reviewed the Tri-State Report for January, 2016, at length, and answered questions from the Board.

OTHER

Manager Herrera informed the Board that their 1099's have been completed and issued.

Manager Herrera asked the Board to submit their Form 990 information to Mrs. Latasa.

Manager Herrera reminded the Board of the Strategic Planning sessions scheduled for January 28 & 29, 2016.

Manager Herrera informed the Board of an open position on the Co-Bank Board of Directors.

SAFETY REPORT

Mr. Montoya reported that there were no Loss Time Accidents during the month of December, 2015.

Mr. Montoya also reported on a discussion held during the Safety Meeting concerning employees wearing fluorescent vests and hard hats when approaching a member's home for the safety of the employee. Also discussed was the Lock-Out/Tag Out In-House Policy.

ENGINEERING REPORT

Mr. Montoya reported that site visits are still being done even in inclement weather conditions.

CONSTRUCTION/MAINTENANCE REPORT

Mr. Lopez reported that the SEC's work on the FMC Dialysis Center has been completed; SEC crews are working on installing security lights on Chaparral Drive for the City of Socorro; crews working on the Railroad/Conservancy crossing in Alamillo; and working on a new contract for EMRTC maintenance.

OUTAGE REPORT

Mr. Lopez reviewed the Outage Report for December, 2015.

ENERGY DELINQUENT REPORT

Ms. Madrid reviewed the Energy Delinquent Report for December, 2015 with the Board.

SECTION V & XII DELINQUENT REPORT

Ms. Madrid also reviewed the Section V and XII Delinquent Reports for December, 2015.

There being no questions from the Board on both the Energy and Section V & XII Reports for December, 2015, President Dorough accepted both reports as presented.

MEMBER CONCERNS

Ms. Madrid reported that there were no member complaints filed with the N.M.P.R. C. in December, 2015.

Ms. Madrid also reported that one (1) member complaint from May, 2015 remains open.

PRESIDENT'S REPORT

President Dorough presented and congratulated both Trustee Anaya and Cordova with their Director Gold Certificates issued by NRECA.

President Dorough informed the Board of Trustee Amaro's resignation from the Board.

Discussion ensued on how the vacancy on the Board would be filled. President Dorough directed Manager Herrera to send out notification cards to District III members of the vacancy and how to declare candidacy.

After discussion, President Dorough called for a Special Meeting of the Board for Friday, January 29, 2016 at 1:00 p.m.

SECRETARY'S REPORT

Secretary Cordova reviewed the Application/Cancellation Report as follows:

	<u>Month</u>	<u>Year to Date</u>
NEW CONNECTS	12	124
RECONNECTS	109	966
DISCONNECTS	123	1,174
TOTAL NUMBER OF METERS	12,696	

President Dorough accepted the Application/Cancellation Report for December, 2015 as presented.

TRUSTEES' REPORT

Trustee Wolberg informed the Board of the possibility of the Dona Ana Lineman School relocating to the New Mexico Tech Campus.

CAPITAL CREDIT ESTATE RETIREMENTS

Attorney Wiggins recommended the Retirement of Patronage Capital to the following Estates and Joint Accounts:

Estate Retirements

J.R. Eatmon	\$319.95
Doris A. Long	\$848.79
Thomas Frawley	\$546.35
Jim Romero	\$584.86
Lorenzo Jaramillo	\$501.62
Al Louise Cupp	\$715.62

Joint Retirements

William Thomas	\$574.17
David R. Chavez	\$468.36
Gegorio Molina	\$ 64.15
Kenneth McKee	\$257.48

A motion was made by Trustee Wolberg and seconded by Trustee Holcomb to approve Attorney Wiggins recommendation to retire Patronage Capital to the above-mentioned Estates and Joint Accounts. Motion carried unanimously.

LINE EXTENSION CONTRACTS

There were no Line Extension Contracts open for discussion.

CONSIDERATION/APPROVAL OF TRUSTEE TRAVEL

President Dorough requested Board approval to attend the NRECA Director's Conference in April, 2016.

A motion was made by Trustee Anaya and seconded by Trustee Cordova approving President Dorough's request to attend the NRECA Director's Conference. Motion carried unanimously.

Trustees Anaya and Wolberg also requested Board approval to attend the Tri-State Annual Meeting in April, 2016. A motion was made by Trustee Wolberg and seconded by Trustee Holcomb approving Trustee Wolberg and Anaya's request to attend the Tri-State Annual Meeting. Motion carried unanimously.

CREDENTIALS AND ELECTION COMMITTEE APPOINTMENT CONFIRMATION

A motion was made by Trustee Wolberg and seconded by Trustee Anaya to approve the appointment of the following SEC members to the Credentials and Election Committee (C&E Committee):

- Luis Aguilar
- Pete Gonzales
- Tanya Duffey
- Manuel Marquez
- David Johnson
- Prescilla Mauldin
- Milton Ulibarri
- Dennis Harris.

Motion carried unanimously.

President Dorough asked Mr. Herrera to set up a meeting of the C&E Committee for Tuesday, February 9, 2016 at 5:00 p.m.

CONSIDERATION AND APPROVAL OF PLATEAU (ENMR) POLE ATTACHMENT AGREEMENT

Manager Herrera reviewed the License Agreement and Pole Attachment Agreement with Plateau Telecommunications, Inc., and recommended approval.

A motion was then made by Trustee Cordova and seconded by Trustee Wade to approve the License Agreement for Pole Attachments with Plateau (ENMR) Telecommunication, Inc. Motion carried unanimously.

A motion was also made by Trustee Holcomb and seconded by Trustee Cordova approving the Pole Attachment Agreement with Plateau (ENMR) . Motion carried unanimously.

CONSIDERATION AND APPROVAL OF 2016 ANNUAL MEETING DOOR PRIZES

Manager Herrera recommended providing an incentive for SEC members attending the 2016 Annual Members Meeting and an incentive for members returning their mail-in ballots.

Discussion ensued on providing refreshments at the Annual Members Meeting.

A motion was made by Trustee Cordova and seconded by Trustee Wolberg to provide a \$25 Energy Credit for SEC members attending the Annual Members Meeting and a \$10 Energy Credit for SEC Members that return their mail-in ballot. Motion carried unanimously.

Manager Herrera stated that he would obtain information from Chartwell's on prices for refreshments for the next meeting of the Board.

CONSIDERATION AND APPROVAL OF BYLAW AMENDMENTS

President Dorough explained that most of the proposed bylaw amendments were correcting spelling and grammatical errors. President Dorough explained that two major changes to the Bylaws were open for consideration.

After discussion and review of the bylaw changes, a motion was made by Trustee Wolberg and seconded by Trustee Cordova to accept the proposed bylaw amendments to present to the members for consideration at the 2016 Annual Members Meeting. Motion carried unanimously.

SET DATE/TIME OF NEXT REGULAR MEETING

After discussion, a motion was made by Trustee Cordova and seconded by Trustee Anaya to set the date of Wednesday, February 24, 2016 at 2:00 p.m. for the next regular meeting. Motion carried unanimously.

ADJOURNMENT

There being no further items open for discussion, President Dorough adjourned the meeting At 4:05 p.m.



Leo C. Cordova, Secretary/Treasurer

APPROVED:



Anne L. Dorough, President

I, Leo C. Cordova, do hereby certify that I am the Secretary of the Board of Trustees of The Socorro Electric Cooperative, Inc., herein called the "Cooperative" and the above is a true and exact copy of the Minutes of the Regular Meeting held on January 27, 2016. A Quorum of Trustees was present and acted upon throughout the meeting and none of the Minutes of the above have been rescinded or modified.



Leo C. Cordova, Secretary/Treasurer